

**CIRCULAR**

**Sub: OBE - Make-up Lab Sessions - Students should complete all stipulated lab experiments to be eligible to take Lab ESE - Reg.**

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Dear Students!

Greetings!

As part of Outcome Based Curriculum (OBE) and Teaching Learning Process (TLP), it has been decided to implement Active Learning strategies to impart 21<sup>st</sup> Century skills to our students. In active learning strategy, you should have completed the course work including laboratory sessions stipulated in the course.

You are advised to complete the missing lab sessions due to holidays or unforeseen circumstances / disturbances with the help of the lab course faculty. Your lab course faculty helps you in completion of missing lab session

You have to meticulously follow the guidelines mentioned hereunder to complete the missing lab sessions.

1. Doing all stipulated experiments is mandatory for the students to appear for Laboratory End Semester examination (ESE)
2. If you missed doing even one experiment, out of the stipulated experiments, due to genuine reasons/ pressing works/ health challenges, you have to complete those missed lab sessions in MAKE-UP LAB SESSIONS. Otherwise you will not be allowed to take lab ESE
3. It is student's responsibility to complete all experiments
4. If any student is absent for any laboratory session due to valid / genuine reasons, he / she must complete the experiment within a week time by seeking permission from the lab course faculty (*the students are advised to know the procedure from lab course faculty*)
5. Upon completion of the experiments of lab sessions which were missed due to valid/ genuine reasons, student will be evaluated for only 50% of the maximum marks of the experiment and the corresponding attendance will not be counted
6. Student is allowed to perform only one experiment during any laboratory session beyond working hours

Dear Students,

You are hereby advised to complete the missed lab sessions immediately failing which you will not be allowed to appear for Laboratory End Semester Examinations (ESE)

For Make-up Lab Sessions, for records, students should submit their request in the proforma available in their department office.

Good Luck!

  
PRINCIPAL

To

All HoDs

- for student circulation / Notice Boards
- for faculty information

Copy to: 1. Secretary &amp; Correspondent

2. Dean, Academic Affairs

3. AO

4. WebTeam - Student Notice Boards